

Garrett County Board of REALTORS®

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Listed below are the upcoming continuing education courses being offered by GCBR

2010 Schedule of Maryland Real Estate Commission Approved Continuing Education Classes held at the Garrett County Board of Realtors® Office 434 Weber Road, Oakland, MD 21550

Wednesday, March 10, 2010	9:00 – 12:00	“Real Estate Agency in MD”(A)
Wednesday, March 17, 2010	9:00 – 12:00	“MD Legal Update” (A) <i>rescheduled from 2/17/10</i>
Wednesday, March 24, 2010	9:00 – 12:00	“Real Estate Agency in MD”(A)
Wednesday, April 14, 2010	10:00 – 11:30	“Risk Management” (F)
Wednesday, April 28, 2010	10:00 – 11:30	“Risk Management” (F)
Wednesday, May 12, 2010	9:00 – 12:00	“Contracts” (F)
Wednesday, May 26, 2010	9:00 – 12:00	“Contracts” (F)
Wednesday, June 16, 2010	10:00 – 11:30	“REALTOR® Guide to Smooth Settlements”(F)
Wednesday, June 30, 2010	10:00 – 11:30	“REALTOR® Guide to Smooth Settlements”(F)
Wednesday, July 21, 2010	9:00 – 12:00	“Bankruptcies, Foreclosures & Short Sales” (F)
Wednesday, August 18, 2010	9:00 – 12:00	“Bankruptcies, Foreclosures & Short Sales” (F)
Wednesday, Sept. 15, 2010	9:00 - 12:00	“MD Ethics/Predatory Lending” (D)
Wednesday, Sept. 29, 2010	9:00 - 12:00	“MD Ethics/Predatory Lending” (D)

(The MD Ethics course has also been approved by the GCBR Board of Directors to satisfy the NAR Quadrennial Retraining every member must complete every four years to retain membership. Completion of this course satisfies two requirements for GCBR members. Current NAR Cycle 3 is 1/1/09 – 12/31/2012)

Cost: 1.5 hours CE	\$10.00 (Realtor®)	\$20.00 (non-Realtor®)
3 hours CE	\$20.00 (Realtor®)	\$30.00 (non-Realtor®)

Call GCBR 301-334-8405 for registration flyer or email Barb Barbara.butler@gcbr.org or Sherri sherri.heldreth@gcbr.org

Continuing Education Policies:

Attendance Policy

- According to the guidelines set forth by the Real Estate Commission, you must arrive **ON TIME** in order to receive Continuing Education Credit or Clock Hours – **NO EXCEPTIONS!** **ON TIME** means you must be signed in by the time the class starts.

- There is **NO GRACE PERIOD!** There are **NO EXCEPTIONS** to this policy. The Real Estate Commission has the right to rescind GCBR's authorization to provide Continuing Education if exceptions are made to latecomers.
- If you have registered for a class and arrive late, you may still attend the class but you will **NOT** receive Continuing Education Credit (Clock Hours).

Classroom Policy

- Full attention must be given to the instructor and material. Sleeping, reading of non-class related material, use of laptops or anything that would distract or prevent you from learning is prohibited.
- There are breaks. Cell phones/pagers must be turned OFF (not vibrate) while in class. Aside from breaks directed by instructor you are **NOT** permitted to leave the room during class unless it is an emergency.

Refund Policy – Must be requested 48 hours prior to the start of the class.

Inclement Weather Policy – During the winter month's classes will not be scheduled at the college, therefore all classes will be held as scheduled unless otherwise notified.

If any of the policies above are not adhered to, it will result in the loss of Continuing Education Credit (Clock Hours).

MD Real Estate License Renewal Requirements

Required Topics for ALL Licensees

1. Topic D – Ethics and Predatory Lending – 3 clock hours
2. Topic A – Federal, state or local legislative issues – 3 clock hours
3. Topic C – Fair Housing Law – 1.5 clock hours

Total Hour Requirements – 15 clock hours